

## ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
<b>4th June 2019</b>	Appointment of Vice Chairman	Operational		
	Nominations to Outside Bodies	Operational	Democratic Services Officer	To nominate Members to any relevant Outside Bodies
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To review Membership of Task Groups and Informal Working Groups set up by the Panel
	Littering and Dog Fouling Review	Policy Development	Mark Whitmore	
	Cabinet Report - Food Waste and Garden Waste Treatment Procurement	Cabinet Report	Barry Brandford	To consider the report and make any appropriate recommendations to Cabinet.
<b>16<sup>th</sup> July 2019</b>	Q4 2018-2019 Performance Monitoring Report	Monitoring	Ged Greaves	
	Financial Assistance Scheme – Themed Fund	Operational	Sarah Dennis and Lorraine Gore	To consider how the themed fund will be used.
	Air Quality Monitoring	Monitoring	Dave Robson	Annual report
	Dry Recyclables	Information	Barry Brandford	To respond to items raised for the Work Programme identified at the Panel meeting on 4 <sup>th</sup> June.
<b>3<sup>rd</sup> September 2019</b>	Food Hygiene Update	Update	Vicki Hopps	Annual update as requested by the Panel. Last update was received

				in June 2018.
	Alive Business Plan		Chris Bamfield	
	King's Lynn Ferry Service		Chris Bamfield	
	Annual Update on Councillors appointed to Outside Bodies	Annual Update	Relevant Councillors	Councillors which have been appointed to Outside Bodies by the Environment and Community Panel are required to report back to the Panel on an annual basis.
	Climate Change	Information	Dave Robson and Ged Greaves	To respond to items raised for the Work Programme identified at the Panel meeting on 4 <sup>th</sup> June
<b>15<sup>th</sup> October 2019</b>	Advice Services Update		Sarah Dennis and Lorraine Gore	Annual Update requested by the Panel.
	Q1 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	Sustainability Transformation Plan Update	Update	Representatives from the CCG	Last update received in March 2018
	Prevent and County Lines		Norfolk Constabulary	
<b>3<sup>rd</sup> December 2019</b>	Youth West Project	Update		Last went to Panel in July 2018. Panel agreed for a further update in Winter 2019.
	Disabilities Champion Update	Update	Disabilities Champion	Annual Update
	Contaminated Land Strategy	Cabinet Report	Dave Robson	
<b>21<sup>st</sup> January</b>	Q2 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	

<b>2020</b>				
<b>3<sup>rd</sup> March 2020</b>	West Norfolk Wins Update	Update	Sarah Dennis and Lorraine Gore	Annual Update on the West Norfolk Wins Lottery. Previous Update was provided in April 2019.